



# WILBUR SCHOOLS NEWSLETTER

*Steve Gaub, Superintendent*

*September 2016*

## **SUPERINTENDENT Steve Gaub**

The 2016-17 school year has begun for the staff and students of Wilbur Schools. We look forward to the opportunities this year of educating the youth of our community. Again this year, I have observed how the entire community swells with pride concerning our school and students. We will make every effort possible to justify the faith you have in us as a learning community. Our new academic co-operative with Creston is off and running. Both schools have had a successful opening, and the increased academic opportunities for 7-12 students have been very popular.

We have an outstanding staff here at Wilbur. We have hired several new teachers that have added new ideas and perspectives to our school Ms. Nelson is teaching social studies, Mr. Stewart is now our physical education/health and art instructor, Mrs. Kuch is teaching English and Mrs. Mary Rosman is teaching several science and math classes in addition to new electives such as robotics and financial management.

We have great kids here at Wilbur!! Student leadership development and maintaining a positive school climate will continue to be a focus this year at the Junior and Senior High. We have really improved our physical surroundings to help encourage kids to act with kindness and character. We are excited about the return to student life here at school and to all the activities and programs.

Our enrollment has remained steady from last spring and we currently have 273 students attending our schools.

Your generosity with our Capital Projects levy has allowed us to re-do the front court of the school and add new energy efficient LED lighting in the gym and multi-purpose room.

I want to personally invite each and every one of you to visit the school at any time. I know you will be proud of our community's kids and teachers and all of the hard work that goes into the institution we call the Wilbur School. I also want to thank each and

every one of you for your support over the past thirteen years, as you probably have already heard, this will be my last year as your superintendent. I have really enjoyed working with all of the staff, students and community members during my tenure. I know this community and school will continue to do great things in the future!

We hope that you had a great summer, a bountiful harvest, and that you will join us in attending many upcoming school activities. Welcome back, everyone!



**The Wilbur Schools Annual Report Card for the 2015-16 school year will be available at the district office in late October.**



Reminder, Home school parents must register with the local Superintendent by September 15<sup>th</sup> every year. Forms are available in the District Office.



Just a reminder that doors to the school do not open until 7:30am.



### **TITLE I**

Parents of Title I students have the right to request information on the qualifications of the Title I teachers. If you have any questions please contact Dwan Clark at 647-2221.

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### **FAMILY ACCESS**

Families are encouraged to log onto Skyward from home to see current grades, assignments or purchase meals. If you have any questions please call Elementary secretary Amy Ritchy at 647-5892, or the High School secretary Lori Bodeau at 647-5602.

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### **SCHOOL LIBRARY ONLINE**

Parents are welcome to log onto the school website to search for library books. Go to Parent Info, click on [Wilbur School District Card Catalog](#). Books are searchable by title or author. Book description as well as AR level and points are available.

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### **ARE YOU INTERESTED IN SUBSTITUTE TEACHING?**

If you have at least 2 years of post-secondary education and have an interest in working with kids, please contact the district office at 647-2221 for details.



# SCHOOL STAFF

## ADMINISTRATION

Steve Gaub – Superintendent  
Christ Dahl – Business Manager  
Dwan Clark – Assistant Business Manager  
Tina Colvin – District Secretary  
Phone: 647-2221

## PRINCIPAL'S OFFICE

Carla Hudson – K-12 Principal  
Lori Bodeau – Secondary Secretary  
Tami Krause – Attendance Clerk  
Phone: 647-5602  
Amy Ritchy – Elementary Secretary  
Phone: 647-5892

## COUNSELORS

Alicia Rosman – Secondary  
Phone: 647-5602  
Casey Clark – Professional Services Counseling  
Casey Clark – 504 Coordinator  
Jan Wigen – Drug & Alcohol Prevention  
Phone: 647-5892  
Jackie Hollien – Elementary  
Phone: - 647-5892



## TEACHERS

Linda Boyer – Fourth Grade  
Shawn Brehm – Music/Elem. P.E.  
Teresa Chrisman – Second Grade  
Andy Clark - Spanish/English/Health & Fitness  
Mary Beth Gaub Title/Library  
Steve Jantz – P.E./Technology  
Cathy Johnson – Kindergarten  
Becky Kuch - English  
Annette Lembcke - Math  
Jason Maioho – Science  
Caryn Mills – Special Education K-6  
Stacey Nash – Voc. Business Education  
Michaela Nelson - History  
Kaitlyn Reidt – Fifth Grade  
Jaime Reister – Sixth Grade  
Darin Reppe – Social Studies/CWP/St & Cond.  
Alicia Rosman – English  
Mary Rosman – Math  
Ryan Stewart – Art/P.E.

Holly Sullins – Special Education 7-12  
Rhonda Widmer – First Grade  
JoAnn Wood – Third Grade

## SCHOOL NURSE

Robin Higginbotham-Jasman  
647-5602

## ATHLETIC DIRECTOR

Darrin Reppe – 647-5602



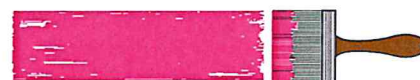
## PARAPROFESSIONALS

Gloria Downing  
Shawna Finch  
Dawn Furman - Library  
Sue Kunz  
Pam Reidt  
Don Stinnette  
Bonnie Wolfe  
Judy Oswood  
Christy Wyborney



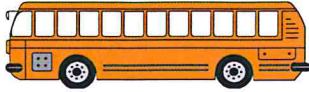
## COOKS

Traci Starzman – Head Cook  
Pam Reidt  
Jennai Miura - Dishwasher



## CUSTODIANS

Jon Ritchy-Supervisor  
Paul Hagen  
Toni Copeland  
Trey Coffman



## **BUS DRIVERS**

**Shawn Randel**  
**Jennifer Kelton**  
**Melissa Randel**  
**Lisa Locke**  
**Tim Gage**  
**Raquel Ruzsa**  
**Don Stinnette**

## **STUDENT ACCIDENTS**

Although every attempt is made to provide a safe environment for our students, invariably accidents occur. This is inevitable when you have as many people together for as many hours as we do at school. When students are injured, we are often asked about the district's insurance coverage. The district carries liability and catastrophic insurance in case the district is negligent in its operation. However, the school district does not and cannot provide regular health care for students. We do make a policy available for parents who are unable to insure their children or for those who would like additional insurance. This information is provided each school year. It is important that parents are aware that student accident insurance is the responsibility of the home. If you feel your own insurance is inadequate for covering your children, please be sure and check the insurance policy that can be purchased at the school. This will provide coverage or additional coverage, if necessary.

## **STUDENT DIRECTORY INFORMATION**

Federal law allows a school district to identify as "directory information" which may be publicly released without permission of the parents. The Wilbur School District identifies this information as the following: name, address, listed telephone number, date and place of birth, major field of study, participation in activities and sports, weight and height of members of athletic teams, dates of attendance, awards received and most recent previous school attended. Basic directory information shall be released for the purpose of providing students with educational, scholarship and/or military information or services. If a parent does not want this information released, the school principal must be notified in writing. If such a notice is not received, it

will be assumed that there is no objection to the release of such information.

## **NON-DISCRIMINATION**

The Wilbur School District #200 complies with all federal rules and regulations and does not discriminate on the basis of race, color, national origin, creed, gender, sexual orientation, disability, familial status, marital status and age. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Inquiries regarding compliance procedures

may be directed to the school district's Title IX/RCW 28.A85 officer:

Steve Gaub  
 P O Box 1090  
 Wilbur, WA 99185-1090  
 (509)647-2221

or Section 504 Coordinator:

Casey Clark  
 PO Box 1090  
 Wilbur, WA 99185-1090  
 (509)647-2221



## **CAUTION NEEDED IN FRONT OF SCHOOL**

The area in front of the school often becomes congested before and after school as parents deliver and pick up their students. If you transport your students to and/or from school, please avoid double parking and please drive slowly. We need everyone's help to avoid a serious accident in this area.

## **DRUG FREE SCHOOLS**

Drugs, alcohol, and schools do not mix. Schools are required to meet certain guidelines to qualify for federal funds. In striving to meet those guidelines, patrons are hereby notified of the Wilbur School District policy. Wilbur School District supports abstinence from alcohol and other drugs for all students in order that their development can reach full intellectual, emotional, social, and physical potentials.

## **TOBACCO USE PROHIBITED**

Tobacco use is prohibited in all district buildings, facilities, and vehicles.

## **DANGEROUS WEAPONS POLICY**

It is a violation of state law for any person to carry a firearm or dangerous weapon on school premises, school provided transportation or areas of other facilities being used for school activities. The law outlines exceptions in certain cases, i.e., security activities, firearm safety lecture/course, law enforcement officers, etc.

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## **2007 ANNUAL PUBLIC NOTICE**

### **ASBESTOS MANAGEMENT PLAN**

Uncontrolled asbestos contamination in buildings can be a significant environmental and public health problem. Both the public and private sectors have been dealing with the asbestos issue for many years. In 1986, Congress enacted the Asbestos Hazard Emergency Response Act (AHERA) primarily to require school districts to identify asbestos-containing materials (ACM) in their school buildings and take appropriate actions to control the release of asbestos fibers. In 1987, the U.S. Environmental Protection Agency finalized a regulatory program which enforces the AHERA mandate.

As a result of the 2001 AHERA 3-year reinspection, the following known or assumed asbestos containing building materials (ACBMs) have been identified in the Wilbur School Building.

#### Non-Friable ACBM:

- Spray on ceiling insulation (hallway, classrooms, offices)
- Pipe lagging, joints, elbows, tees (tunnels, mechanical room)
- Tank insulation (mechanical room)
- Vinyl floor tile/adhesive (hallways, classrooms, offices, weight room)
- Cement asbestos board (exterior siding on gym/vo-ag building)

#### Friable ACBM:

- None

All ACBM listed above were found to be in good condition and are being continually maintained in accordance with all Washington State and Federal laws.

With confirmation of the presence of ACBM, an Asbestos Management Plan was developed for our school by an EPA accredited management planner.

The Management Plan includes the inspection and physical assessment reports, the training program for our custodial and maintenance personnel, the plans and procedures to be followed to minimize disturbance of the asbestos-containing materials and a program for regular surveillance of the ACBM. The AHERA Reinspection Report and Management Plans are available to the general public and can be reviewed anytime during normal school hours. As required by AHERA, a Designated Person is available during regular business hours to answer any questions concerning ACBM in our buildings.

The Designated Person can be contacted through the district office.

### **CHILDFIND NOTIFICATION**

The Wilbur Schools provide many programs for the children in our school district at no cost to you. The schools offer special programs such as speech therapy, physical and occupational therapy, Title/LAP and special education academic programs, and special education preschool services to children 3 years and older.

Developmental screenings and/or comprehensive assessments for children who are suspected of having a disability which could adversely affect their educational development are available at no cost to you for a free and appropriate public education.

These services are available for persons between the ages of birth through 21 years of age with suspected disabilities, including highly mobile children with disabilities (such as migrant and homeless children.) Children suspected of having a disability and in need of special education even though they are advancing from grade to grade, who are residing within the boundaries of the Local Education Authority (LEA) and not currently receiving special education services, are identified, located, and evaluated. Appointments or further information can be obtained by contacting the school office at 647-5892.

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### **COLLEGE CREDIT**

There are many programs available in the State of Washington that allow students to earn concurrent college and high school credit while in high school. Programs such as Running Start, Tech Prep, Advanced Placement and college level correspondence courses are available. Parents interested in pursuing such programs and would like

to explore eligibility, costs, entrance requirements, and other factors may contact the Counseling Center, Wilbur High School, at (509) 647-5602.



Video, web, and print pictures of students may appear throughout the year in school related materials. Parents/guardians who have a concern about their student's picture being used may contact the school at 647-5602 or 647-5892.

### **Model Notification of Rights Under FERPA for Elementary and Secondary Institutions**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the Wilbur School District to amend a record that they believe is inaccurate. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest, if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. FERPA requires a school district to make a reasonable attempt to notify the student of the records request unless it states in its annual notification that it intends to forward records on request.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-4605

### **WALKING ROUTES**

Some of our students walk or ride their bikes to school. Watch for them everywhere on the roads and sidewalks and obey the speed limits and school zone signs. School crossing warning signs are installed on Main Street (Hwy 2) and on the north end of Brace Street.



**THERE WILL BE  
NO SCHOOL ON THE  
FOLLOWING DATES**

September 5  
October 7  
November 3  
November 11  
November 24-25  
Dec. 21- Jan. 2

Labor Day  
Bi Cnty In-Service  
K-6 Grade ONLY  
Veterans' Day Observed  
Thanksgiving Vacation  
Christmas Vacation

January 16  
February 20  
March 30  
April 3 - 7  
May 29

Martin Luther King Day  
Presidents' Day  
K-6<sup>th</sup> Grade ONLY  
Spring Break  
Memorial Day

**INFORMATION REGARDING  
SENIOR CULMINATING PROJECT**

Process for those Failing to Complete Culminating Project Requirements

- A. Determination of failure to meet the Culminating Project requirements or other required coursework will be made by the last Friday in April.
- B. The student will be removed from the failed class, will receive an "F" for that class, and will be placed in a location where he/she can focus on remediation of the failure. A failed *District requirement* may be waived by the Superintendent if remedial work is completed. A failed *State requirement* may necessitate credit retrieval through another course, or, at the teacher's discretion, the completion of missed work for that failed class can result in the removal of the "F." When evidence of 26 credits is provided and all graduation coursework requirements are met, the student will be allowed to progress toward graduation. Depending upon the time required to remediate the failure, the student may not be finished with that remediation in time to participate in the normally scheduled commencement exercises. If a student is disruptive and violates the Wilbur School District discipline code, action may well include suspension. The student may work on project requirements at home during this time.
- C. A mandatory student-parent conference will occur, if at all possible, within the first week of May after the student has been declared as "failing" a graduation requirement.
- D. The parent will be presented with the remaining course requirements, a CD of work completed (if needed) and a loaned computer (if needed) on which the necessary software required to complete the work is available. The parent and student will sign an equipment loan agreement and are liable for any misuse or damage to any equipment provided. The parent plays an integral part in supervising the student in his/her completion of the project.
- E. Completed project work, including the formal presentation of the project to a judging panel, is then provided to the Culminating Project committee. If approved by the last Friday before graduation, a private diploma-award ceremony conducted by the principal may be arranged.

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## RELEASE OF RESIDENT STUDENTS

A student who resides within the boundaries of the district shall be released to attend school or file the parental declaration of intent to provide home-based instruction and enroll for ancillary services, if any, in another district that agrees to accept the student if:

- A. A financial, educational, safety or health condition affecting the student would be reasonably improved as a result of the transfer;
- B. Attendance at the school in the nonresident district is more accessible to the parent's place of work or to the location of child care; or
- C. There is some other special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer. Special hardship or detrimental condition includes, a student who becomes a resident of the district in mid-year, who may apply for a release to complete the current school year only in his or her former district of residence, if transferring mid-year would create a special hardship or detrimental condition.

## **EMERGENCY SCHOOL CLOSURES**

The following designated radio/TV stations should be listened to during extreme weather conditions for announcements concerning emergency school closures:

<b>RADIO STATION</b>	
<b>KEYG (Local Wilbur Station) 1490 AM or 98.5 FM</b>	
<b>TELEVISION STATIONS</b>	
<b>KREM 2 News</b>	<a href="http://www.krem.com">http://www.krem.com</a>
<b>KXLY 4 News</b>	<a href="http://www.kxly.com">http://www.kxly.com</a>
<b>KHQ Q6 News</b>	<a href="http://www.khq.com">http://www.khq.com</a>
<b>Spokesman Review Web Site</b>	<a href="http://www.spokesmanreview.com">http://www.spokesmanreview.com</a>

Broadcast should begin at 6:30 a.m. Closure information can also be found by going to [www.wilbur.wednet.edu](http://www.wilbur.wednet.edu) and clicking on Snow Closure and Delays for direct access to ESD 101 school closures.





## SCHOOL MESSENGER - ALERT SYSTEM

Keeping parents informed and involved helps to assure student safety and improve student success. With today's on-the-go lifestyles, it has become more difficult for schools to reach families quickly and effectively. This is why our school decided to implement the School Messenger Alert for Schools system.

School Messenger Alert for Schools is an essential tool for notification and communication. Within minutes of an emergency, school officials can use School Messenger Alert to deliver a single, clear message to the students' parents or guardians by telephone, cell phone, e-mail, pager or PDA in any combination. **School Messenger Alert can also be used to notify you of a school closing due to inclement weather.** It's an equally effective way to keep you informed of everyday activities, such as event times and locations as well as schedule changes. Remember, we will utilize this system not only for emergencies and/or school closure, but also as a school to home communication device.

We began using the system in October 2005. We encourage all of you to take advantage of this opportunity as we continue to utilize this system for most of our school-to-home communication. If any of your contact data has changed or you have questions concerning this system, please feel free to contact the District Office at 509-647-2221.

### **WILBUR SCHOOL DISTRICT #200 MISSION**

Wilbur School District believes in preparing all students to be productive competent participants of society by providing a positive and effective learning environment where tradition and preparation meet the future.

#### **WE BELIEVE**

- That all kids can learn (high expectations)
- In teaching the whole child (social, emotional, physical, intellectual, environmental)
- In a positive learning environment (fun, dynamic, learner outcome centered)
- In integrated instruction which values diversity (multi-ethnic, multi-ability, multi-interest, multi-cultural curriculum)
- In community involvement (expect action/implementation, value family, respect neighbor, desire consensus, participate in school)
- That the school is the center of the community
- In life long learning (birth to death)
- That staff is the key to excellence
- That up-to-date technology is necessary to prepare students for the future

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## HIGHLY QUALIFIED STAFF

At Wilbur School District, we are very proud of our teachers and feel they are ready for the coming school year and are prepared to give your child a high-quality education. As a Title I school, we must meet federal rules related to teacher qualifications as defined in No Child Left Behind. These rules allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child received help from a paraprofessional. If your child receives this assistance, we can provide you with information about the paraprofessional's qualifications.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact Steve Gaub, Superintendent at 509-647-2221.

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## HOMELESS EDUCATION ASSISTANCE ACT

If your family lives in any of the following situations:

- In a shelter, motel, vehicle, or campground
- On the street
- In an abandoned building, trailer, or other inadequate accommodations, or
- Doubled up with friends

Then, your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

Your children have the right to go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education, provided to other children.

If you have any questions please contact Amy Ritchy, Homeless Liaison, at 509-647-5892.

# Wilbur Annual Notification Announcement

## School District Highly Capable Program

WAC 392-170-042

As part of Wilbur School District's commitment to student learning, we offer opportunities for learning enrichment through the K-12 Highly Capable Program.

Highly capable students perform or show potential for performing at significantly advanced academic levels when compared with others of their age, experiences, or environments. Learning characteristics include:

1. The capacity to learn with unusual depth of understanding, to retain what has been learned, and to transfer learning to new situations
2. The capacity and willingness to deal with increasing levels of abstraction and complexity earlier than their chronological peers
3. Creative ability to make unusual connections among ideas and concepts
4. The ability to learn quickly in their area(s) of intellectual strength
5. The capacity for intense concentration and focus

**A teacher, parent/guardian, student, or community member who has knowledge of the student's abilities may refer a student for entry into Wilbur's Highly Capable Program. Referral forms are available for the 2016-2017 school year on the Wilbur School District website or in the elementary and high school office. Referrals may be submitted at any time during the academic year and parental permission will be obtained before conducting any assessments for eligibility. Eligibility testing to identify highly capable students in grades K-12 for the 2016-17 school year will be conducted September 23 through September 30.**

Student eligibility for the Highly Capable Program is determined through the professional judgment of a multidisciplinary committee through the use of multiple criteria:

1. Academic achievement
2. Teacher and parent recommendations
3. Evidence of highly capable learning characteristics
4. Cognitive test results

The Highly Capable Committee will review nominations periodically throughout the year and families will be notified by mail of the screening results.

Parents wishing to appeal the committee's decision must submit an appeal form within 10 days of notification. The appeal must include a detailed written explanation of why the appeal is being submitted, as well as any new information relevant to the screening process.

Notice of the identification activity is being posted online on the school website, in the school and district offices and through the school newsletter and community newspaper. Any further questions concerning the program can be directed to Mary Beth Gaub, Title I/HCP teacher, Wilbur Elementary School, (509) 647-5892 or [marybethg@wilbur.wednet.edu](mailto:marybethg@wilbur.wednet.edu).