

**WILBUR SCHOOL BOARD OF DIRECTORS**

**April 20, 2011**

Chairman Glen Richardson called the meeting to order at 7:00 p.m. followed by the flag salute. Those in attendance were Glen Richardson, Karla Jaeger, Jill Schmierer, Phin Haglin, Ralph Monteagudo, Tom Johnson, Steve Gaub, Sally Goodlake, Tina Colvin, Maggie Douglas, Bill Grigsby, Debra Kowalkowski, Joanne Sherwood, Susan Douglas, and Jeanette Bandy.

FLAG SALUTE  
CALL TO ORDER

There were no suggestions from the audience.

SUGGESTIONS

Phin Haglin moved to approve the minutes for March 23, 2011. Karla Jaeger seconded the motion and it passed.

APPROVAL OF  
PAST MINUTES

Changes or additions to the agenda included: addition of #7 on the Consent Agenda, Volunteer Coach. Removal of Houghton Mifflin from AP to be moved to #3 under Instruction. Jill Schmierer moved to accept this change. Ralph Monteagudo seconded the motion and it passed.

CHANGES OR  
ADDITIONS

Karla Jaeger moved to approve the Consent Agenda. Ralph Monteagudo seconded the motion and it passed. Approved: Travel Report. Approved: Accounts Payable for the General Fund; check numbers 703919 -703995 in the amount of \$68,723.76. General fund \$60,653.65; also check number 703996 in the amount of \$2,800; ASB \$5,437.60. Approved: April 2011 Payroll: check numbers 703703866 - 703902 and direct deposit numbers 900000913 – 900000946 in the amount of \$225,443.57. Approved: Jeri Stone as Assistant Golf Coach. Approved: Summer football camp for Mr. Grigsby and summer volleyball camp by Cindy Dreger. Approved: Board of Governance Policies 1000 Series read for second reading. Approved: Seth Anderson as volunteer baseball coach.

CONSENT AGENDA

**No Changes ('Consent' Agenda)**

1732 Board Member Insurance Cross References added. Legal References updated

1420 Proposed Agenda and Consent Agenda Cross References added. Legal References deleted

1830 Participation in School Boards' Association ;

**New Policies for the District**

1005 Key Functions of the Board New policy - priority

1105 Director District Boundaries New policy - priority

1112 Director Orientation New optional policy for the district to consider

1113 Board Member Residence New optional policy for the district to consider

1225 School Director Legislative Program New optional policy for the district to consider

1330 Administration in the Absence of Policy & Procedure New policy - priority

1630 Evaluation of the Superintendent New policy - essential

### **Policies to Review and Update**

1000 Legal Status, and Operation - 1980 district policies need to be updated.

1100 was combined with 1000 and

1110 in 1999. Recommend adopting WSSDA policy which was most recently revised by WSSDA in 2005.

Cross References added. Legal References updated

1110 Election - Renumbered. 1980 district policy needs to be updated.

WSSDA policy was most recently updated in 2006

1111 Oath of Office - Renumbered. 1980 district policy includes the actual oath which can be found on the

WSSDA form. The WSSDA policy was most recently updated in 2000.

1114 Board Member Resignation - Renumbered. 1980 district policy has been revised, most recently by WSSDA in 2009

1115 Vacancies - Renumbered. Only one slight change in the last sentence

1210 Annual Organizational Meeting - Renumbered and re-titled. Slight updates to content by WSSDA in 2005.

Legal References updated

1220 Board Officers and Duties of Board Members - Four district policies - 1210, 1220, 1230 and the last section

of 1240 - merged into one WSSDA policy. Content has been updated in places. Legal References added.

Management Resources added

1230 Secretary - Renumbered. Slight update - new item 'G'. Legal References updated

1240 Committees - A 1980 district policy that has been updated.

1310 Policy Adoption, Manuals, and Administrative Procedures - Three district policies - 1310, 1311, and 1312 –

merged into one WSSDA policy. Content has been updated in places. Legal References updated

Mr. Gaub informed the Board May 2nd – 6th will be Teacher Appreciation Week, and May 6 <sup>th</sup> is School Nurse Appreciation Day.	TEACHER/NURSE APPRECIATION
Mr. Gaub informed the Board that Jill, Glen and Phin will all be up for election this year.	BOARD ELECTION
Maggie Douglas read the current ASB minutes.	ASB MINUTES
Mr. Johnson reported on the current ASB Balance sheet.	ASB BALANCE SHEET
District Correspondence included: A request for proposals for 2012 Legislative Session.	DISTRICT CORRESPONDENCE
Joanne Sherwood gave a brief report on recent activities in the elementary classrooms.	WTA REPORT
Debra Kowalkowski presented the May 2011 Lost Lake trip for 6 <sup>th</sup> grade to the Board. Ralph Monteagudo moved to approve the trip May 16th – 20th. Jill Schmierer seconded the motion and it passed.	LOST LAKE
Bill Grigsby presented the new math adoption to the Board. Ralph Monteagudo moved to approve the adoption. Karla Jaeger seconded the motion and it passed.	MATH CURRICULUM
Jill Schmierer moved to approve the adoption of the new Language Arts Curriculum. Karla Jaeger seconded the motion and it passed.	LANGUAGE ARTS CURRICULUM
Karla Jaeger moved to approve payment on the accounts payable to Houghton Mifflin for the Language Arts Curriculum. Jill Schmierer seconded the motion and it passed.	HOUGHTON MIFFLIN
The 2000 Series of the updated policy manual was read for first reading as updated by WSSDA.	POLICY UPDATE
Sally Goodlake reviewed the progress on the school lunch debit/credit system, which is currently in use.	LUNCH DEBIT/CREDIT SYSTEM UPDATE
Mr. Gaub will report on the preliminary Federal Audit findings when available.	FEDERAL AUDIT REPORT
Mr. Gaub informed the Board of summer tree removal around the school property as maintenance.	TREE REMOVAL
Karla Jaeger moved to approve Mr. Johnson’s request for a voluntary transfer to the Title 1/LAP/Remedial position with placement at the appropriate level on the state certificated salary schedule. Phin Haglin seconded the motion and it passed.	PERSONNEL
Mr. Gaub discussed preliminary plans for the K-12 principal search.	PRINCIPAL SEARCH

Mr. Gaub reviewed plans to start a Capital Projects Committee and hold an initial meeting sometime next month.

CAPITAL PROJECTS  
COMMITTEE

Current Budget Status reports were reviewed.

BUDGET STATUS

The current cash flow was reviewed.

CASH FLOW

Mr. Gaub reported the enrollment for April is 254 head count and 243.94 FTE.

ENROLLMENT  
REPORT

Chairman Richardson adjourned the meeting at 8:31p.m.

ADJOURNMENT

---

Board Chairman

---

Board Secretary