

**WILBUR SCHOOL BOARD OF DIRECTORS**  
**November 22, 2011 7:00**

I.	CALL TO ORDER	Chairman	Action
II.	FLAG SALUTE	Chairman	
III.	SUGGESTIONS FROM THE AUDIENCE	Chairman	
IV.	APPROVAL OF PAST MINUTES	Chairman	Action
V.	CHANGES OR ADDITIONS TO THE AGENDA	Chairman	Action
VI.	CONSENT AGENDA	Chairman	Action
	<ul style="list-style-type: none"> <li>1. Travel Report</li> <li>2. Accounts Payable</li> <li>3. Payroll</li> <li>4. Volunteer Girls Assistant Basketball Coach</li> <li>5. Jr. High Baseball Coach Resignation</li> <li>6. Returning Volunteer Boys High School Basketball Coach.</li> </ul>		
VII.	REPORTS/RECOMMENDATIONS FROM THE BOARD		
	<ul style="list-style-type: none"> <li>1. Change December Bd. Mtg. date</li> <li>2. WSSDA/WASA Legislative Conference</li> </ul>	<ul style="list-style-type: none"> <li>Gaub</li> <li>Gaub</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Info.</li> </ul>
VIII.	REPORTS/RECOMMENDATIONS FROM THE ASB		
	<ul style="list-style-type: none"> <li>1. ASB Minutes</li> <li>2. ASB Balance Sheet</li> </ul>	<ul style="list-style-type: none"> <li>Douglas</li> <li>Hudson</li> </ul>	<ul style="list-style-type: none"> <li>Info.</li> <li>Info.</li> </ul>
IX.	COMMUNICATION		
	<ul style="list-style-type: none"> <li>1. District Correspondence *Card of Thanks</li> <li>2. WTA Report</li> </ul>	<ul style="list-style-type: none"> <li>Gaub</li> <li>Sherwood</li> </ul>	<ul style="list-style-type: none"> <li>Info.</li> <li>Info.</li> </ul>
X.	INSTRUCTION		
	<ul style="list-style-type: none"> <li>1. Principal Report</li> </ul>	<ul style="list-style-type: none"> <li>Hudson</li> </ul>	<ul style="list-style-type: none"> <li>Info.</li> </ul>

XI. ADMINISTRATION

1. School of Distinction Award Gaub Info.

XII. SUPPORT SERVICES

1. Surplus District Property Bids Gaub Info.  
2. Lot Discussion Gaub Info.  
3. CPEA Re-opener Request Gaub Action  
4. Resolution #01-12 Gaub Action  
5. Copy Machine Proposal Gaub Info.  
6. Capital Project Meeting Gaub Info.

XIII. PERSONNEL

1. Hiring of Office Para-pro Gaub Action  
2. Open ½ Time Special Ed Teacher Position Gaub Action

XIV. BUSINESS

1. Budget Status Gaub Info.  
2. Cash Flow Gaub Info.  
3. Enrollment Report Gaub Info.  
4. M & O Levy Discussion Gaub Info.

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

## **CONSENT AGENDA**

### **1. TRAVEL REPORT**

Enclosed is the current Travel Report for your approval.

### **2. ACCOUNTS PAYABLE**

November 2011 Accounts Payable for the General Fund and ASB Fund are enclosed for your review and approval.

### **3. PAYROLL**

November 2011 Payroll is enclosed for your review and approval.

### **4. JR. HIGH ASSISTANT GIRLS BASKETBALL COACH**

Recommend: Kaitlyn Reidt as Volunteer Assistant Girls Basketball Coach

### **5. JR. HIGH BASEBALL COACH RESIGNATION**

Recommend: Accept resignation from Jeff Rosman as Jr. High Baseball Coach.

### **6. RETURNING VOLUNTEER BOYS ASSISTANT BASKETBALL COACH**

Recommend: Matt Schroeder as returning Volunteer Boys Assistant Basketball Coach.

## **REPORTS/RECOMMENDATIONS FROM THE BOARD**

### **1. CHANGE DECEMBER BOARD MEETING DATE**

December Meeting date was changed to December 13<sup>th</sup>, 2011 which will fall on a scheduled basketball game so we need to change it to another date.

### **2. WSSDA/WASA LEGISLATIVE CONFERENCE**

This conference will be January 29-30, 2012 in Olympia. Phin and I will be attending.

## **REPORTS/RECOMMENDATIONS FROM THE ASB**

### **1. ASB MINUTES**

Maggie Douglas will review the current ASB minutes.

### **2. ASB BALANCE SHEET**

Carla Hudson will review the current ASB Balance sheet.

## **COMMUNICATION**

### **1. DISTRICT CORRESPONDENCE**

\*Card of Thanks

### **2. WTA REPORT**

Joanne Sherwood will attend the meeting and give a report.

## **INSTRUCTION**

### **1. PRINCIPAL REPORT**

Carla Hudson will report on items of interest.

## **ADMINISTRATION**

### **1. SCHOOL OF DISTINCTION AWARD**

Our K-6 again received the Washington State School of Distinction Award. We will receive the award at ESD 101 on November 29<sup>th</sup> at 9:30 a.m.



## **SUPPORT SERVICES**

### **1. SURPLUS DISTRICT PROPERTY BIDS**

We will open any sealed bids at the meeting.

-Coats 1001 Tire Balancer

-20" Radial Arm Saw

-Ford 1984 Blue and Silver Club Wagon XLT Van

### **2. LOT DISCUSSION**

We will discuss potential use of school property by the City of Wilbur and/or turning that lot over to the city. It is the lot kitty corner from the community center.

### **3. CPEA RE-OPENER REQUEST**

I have met with the CPEA presidents and they realize that money cannot be bargained at this time but they have a few contract language issues to discuss. Based on that discussion I recommend we meet with the CPEA. We will discuss this matter during the retreat at 5:00.

### **4. RESOLUTION #01-12 ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

We are part of this emergency planning grant so as a participant, we need to adopt this resolution.

### **5. COPY MACHINE PROPOSAL**

We are almost at the end of our contract lease and we can actually save a little money by replacing out machines at this time via the new state contract. I have decided to make this change. Just an FYI.

### **7. CAPITAL PROJECTS MEETING**

We need to schedule a Capital Projects meeting for December to prioritize projects for next summer. Can we meet after school? What is better for the Board?

## **PERSONNEL**

### **1. HIRING OF OFFICE PARA-PRO**

Recommend: Tami Krause as the part time Para-pro position.

### **2. OPEN ½ TIME SPECIAL ED TEACHER POSITION**

We just had four new students move to our town two of which are special education students. That really overloads our current teacher. As a result I am recommending we add a ½ time teacher on a one-year non-continuing contract to take five or six of the most severe kids and work with them half of the day in the life skills room. This is a better solution than adding Para-pros because there is just no room in the classroom for more bodies. We will leave Jamie Tikker in Bill's classroom and move Jesse Anderson (now done with Teresa's maternity leave) a certified elementary teacher in with these kids. We will get some additional special education money for these kids in addition to more FTE, but I don't know if it will be enough to offset the additional cost but it should be close.

## **BUSINESS**

### **1. BUDGET STATUS**

Current Budget Status Reports are enclosed for your review.

### **2. CASH FLOW**

The up-to-date Cash Flow is enclosed for your review.

### **3. ENROLLMENT REPORT**

Mr. Gaub will review the current enrollment report.

### **4. M & O Levy Discussion**

Mr. Gaub will review the upcoming M & O Levy.

## EXECUTIVE SESSION