

WILBUR SCHOOL BOARD OF DIRECTORS

July 26, 2018

Phin Haglin called the meeting to order at 7:00 p.m. The flag salute was done previously. Wilbur Board members in attendance were Phin Haglin, Jill Schmierer, Glen Richardson, Karla Jaeger, and Catherine Seylor. Others included Superintendent Chuck Wyborney, Principal Belinda Ross, Tina Colvin, Rhonda Widmer and Darin Reppe. Creston Board members in attendance were Kathleen Strozyk, Jamie Nelson, Pia Odegaard and Eric Nelson. Also Principal Glenn Arland, Lindsey Brashears and Aherron Nestor.

**FLAG SALUTE/
CALL TO ORDER**

Changes to include: Addition of i. under Action Items. Jill moved to approve the addition to the agenda. Karla Jaeger seconded the motion and it passed.

**APPROVAL –
CHANGES**

Mr. Wyborney discussed the current Superintendent activities.

**SUPERINTENDENT
REPORT**

Belinda Ross and Glenn Arland reported on the current school activities.

PRINCIPAL REPORTS

Phin Haglin called for a 15 minute executive session at 7:13 p.m., to evaluate the qualification of an applicant for public employment or to review the performance of a staff member. At 7:29 p.m., 5 minutes more were requested, and again at 7:34 p.m., 5 more minutes were requested.

EXECUTIVE SESSION

Phin Haglin reconvened the meeting at 7:39.

RECONVENED

There was no public comment.

PUBLIC COMMENT

Jill Schmierer moved to approve the minutes for the June 28, 2018 regular meeting. Catherine Seylor seconded the motion and it passed.

**APPROVAL OF
PAST MINUTES**

Karla Jaeger moved to approve the Consent Agenda. Glen Richardson seconded the motion and it passed. Approved: Travel Requests for July. Approved: Accounts Payable for July; warrant number 712812 – 712855 in the amount of \$69,599.40 with General Fund \$57,984.87, ASB \$1,479.81, and Capital Projects \$10,134.72. Approved: July Payroll: check numbers 712793–712795, and direct deposit numbers 900005559-900005612 in the amount of \$302,066.76. Approved: Policy/Procedure updates for 2nd reading: 1105, 1105P, 2170, 2336, 3116, 3116P, 3520, 3520P, 5010, 5010P, 5406, 5406P, 3115, 3115P, 6700, 6700P. Approved: Policy/Procedure updates for 1st reading: 3220, 6000, 6100, 6100P, 2255P, 5410. Approved: Junior High Handbook Updates.

CONSENT AGENDA

Mr. Wyborney reviewed the current Budget Status, Cash Flow.

**BUSINESS AND
FINANCIAL**

Mr. Wyborney reviewed the current ASB balances.

ASB BALANCE

Mr. Wyborney reviewed the bids for the heating fuel for the 2018-19 school year. Jill Schmierer moved to accept CityService Valcons bid of Spokane Opis Gross Rack price + 0 + freight/tax. Glen Richardson seconded the motion and it passed.

**2018-19 HEATING
FUEL BIDS**

Mr. Wyborney presented the bid received for vehicle fuel for the 2018-19 school year. Karla Jaeger moved to accept Ag Link's bid of rack price + \$0.13. Catherine Seylor seconded the motion and it passed.

**2018-19 VEHICLE
FUEL BIDS**

Mr. Wyborney presented the propane bid for the 2018-19 school year. Glen Richardson moved to accept CityService Valcons bid of \$1.44 per gallon + tax. Karla Jaeger seconded the motion and it passed.

**2018-19 PROPANE
BIDS**

Mr. Wyborney presented the milk bids for the 2018-19 school year. Jill Schmierer moved to accept Ken's Distributing bid of \$31.95 per case for 2%, 1% and chocolate milk (due to delivery service and convenience, the second bidder did not meet delivery requirements). Glen Richardson seconded the motion and it passed.

2018-19 MILK BIDS

Mr. Wyborney presented the bread bids for the 2018-19 school year. Jill Schmierer moved to accept Food Service of America's bids for: whole grain bread at \$1.19, whole grain hamburger buns at \$.10, whole grain hotdog buns at \$.10, whole grain english muffins at \$.18, and whole grain deli buns (hoagie) at \$.19. Karla Jaeger seconded the motion and it passed.

2018-19 BREAD BIDS

Glen Richardson moved to continue with the joint/shared school nurse through the Columbia School District for the 2018-19 school year. Jill Schmierer seconded the motion and it passed.

**2018-19 NURSE
CONTRACT**

Catherine Seylor moved to approve Resolution #04-18 to fix and adopt the budget for 2018-19 as follows: General Fund \$4,500,000. Transportation Vehicle fund \$110,250. Capital Projects \$429,000. ASB \$150,000. Jill Schmierer seconded the motion and it passed.

**BUDGET ADOPTION
RESOLUTION #04-18**

Chuck Wyborney reviewed the quote received for a new route bus. Karla Jaeger moved to approve the purchase of a new Harlow's Bus for \$108,722.51. Glen Richardson seconded the motion and it passed.

BUS PURCHASE

Karla Jaeger moved to approve Doug Pittman as a one year - long term substitute for high school math/science. Glen Richardson seconded the motion and it passed.

**MATH/SCIENCE
TEACHER**

Mr. Wyborney reviewed a Thank You letter from a student.

CORRESPONDENCE

Phin Haglin adjourned the meeting at 8:00 p.m.

ADJOURNMENT

Board Chairman

Board Secretary

