Revised 4-14-20

Wilbur Creston Schools... Long Term Closure Plan

Please Note: This situation has been changing rapidly ... thank you for your understanding as we work through this unprecedented event. Always check the revised date to make sure you are reading the latest information.

Current Assumptions for Phase 2: Distance learning will continue from April 27th through June 19th. Schools will remain closed until next fall.

Based on OSPI guidance provided on March 13, 2020... we will be required to have school through June 19th

1. Goals and priorities
   a. Student and staff safety
   b. Provide meals
   c. Support our communities
   d. Communicate well.
      a. Consistent messaging for both Wilbur and Creston
   e. Meet the academic needs of our kids
   f. Maintain meaningful work opportunities for our employees

2. Communication plan
   a. Weekly leadership team meetings as needed
   b. Daily monitoring of the latest news from OSPI, ESD and the Governor’s office
   c. Use all call system... for major changes only
   d. Website
   e. Mailings as new plans are implemented

3. Feeding Plan
   a. We are delivering meals to students through June 8th

4. Staff work schedules
   a. Need to do our best to work from home when possible
      a. Practice social distancing when in the building
      b. Try to stay in your area when in the building
   b. Need to maintain work hours, completing meaningful work
      a. Let us know if you are having a hard time finding work hours

5. Academic Plan (OSPI guidance released on 4-6-20)
   a. Provide distance learning to the best of our ability
      1. Look to respect the time limits in OSPI guidance
   b. Maintain person contacts with our students on a weekly basis.
   c. Work to provide supports for our students with IEPs
   d. College in the High School plans have been approved by CWU
e. Keep lesson plans during closure (in case we need them for accountability)
f. Try to track attendance and time
   1. How many kids are engaging
   2. How much time per week are kids working?

6. Employee Guidelines
   a. Purpose of the shutdown is to minimize contact
      a. Work from home when possible
      b. Limit time in the school, stay in your own work area
      c. Stay home when sick
   b. Our buildings are closed
   c. Please plan to attend our weekly staff meetings electronically, typically Mondays...
   d. Check your e-mail daily
   e. Use a bulk of your time to support students with distance learning

7. All sports are cancelled for the rest of this year
   a. No practices are allowed

8. Senior Graduation
   a. We will keep the scheduled graduation date of June 6th, and plan some sort of ceremony (may be on a live video stream)
      a. Note: graduation as we know it will likely be cancelled
   b. Senior Project: Team is working on options for the presentation portion of the project

9. Communication
   a. Weekly staff meetings using Zoom or Google, Mondays
   b. Will send parent letters after major changes have been implemented
   c. Leadership team will meet weekly, day TBD