

VIDEO USE PROCEDURE

The use of support video is common practice in schools. For the purposes of this procedure 'video' refers to and is associated with film, video cassette recordings, DVD recordings, digital video, live video feed, computer-generated video presentations, and any other video presentation formats yet to be commonly used. In order to have a consistent policy, video use would meet the following guidelines:

A. Instructional Videos

1. A video used during instructional time must have a direct connection with the curriculum. Videos (movies) should not be used as fillers or rewards during class time.
2. Instructional videos should be pre-viewed and, where appropriate, segments should be used rather than viewing videos in their entirety.
 - a. "G" rated videos can be shown to grades K-12 without parental approval.
 - b. "PG" rated videos are not to be shown to grades K-6.
 - c. "PG" rated videos can be shown to grades 7-8 with building administrative and parental approval.
 - d. "PG" rated videos can be shown to grades 9-12 with building administrative approval.
 - e. "PG-13" rated videos are not to be shown to grades K-6.
 - f. Segments of "PG-13" rated videos may only be shown to grades 7-8 with building administrative and parental approval.
 - g. "PG-13" rated videos can be shown to grades 9-12 with building administrative and parental approval.
 - h. Segments of "R" rated videos may only be shown to grades 9-12 with building administrative and parental approval.
 - i. "Adult" rated videos are prohibited from being used in the Creston School District.
 - j. "NR" and "Un-rated" videos must be approved by the building administration and parental approval obtained where applicable.

When segments of "PG" or "PG-13" videos are used they must be approved by the building administration as permissible without parent consent. At no time would parent permission forms be waived when vulgar language, nudity, sexually explicit content, violence, or mockery of authority appears in these segments. "PG", "PG-13", "NR" and "Un-rated" videos must be pre-viewed by the teacher and a Video Use Form should be completed.

B. Non-Instructional Videos

1. Entertainment videos may be shown outside of instructional time and if students are not required to take part.
2. Videos used in extra-curricular areas should have approval from building administrators and/or from the athletic director. In addition,
 - a. "G" rated videos can be shown to grades K-12 without parental approval.
 - b. "PG" rated videos are not to be shown to grades K-4.
 - c. "PG" rated videos may be shown to grades 5-8 with parental approval.
 - d. "PG" rated videos may be shown to grades 9-12 without parental approval.
 - e. "PG-13" rated videos are not to be shown to grades K-8.
 - f. "PG-13" rated videos may be shown to grades 9-12 only with parental approval.
 - g. "R" and "Adult" rated videos are not to be shown at CSD extra-curricular events.
 - h. "NR" and "Un-rated" videos must be approved by the building administration and parental approval obtained where applicable.

Appendix H: Video Use Policy

VIDEO USE APPROVAL FORM

| | | |
|------------------------|--------|--------------|
| TEACHER | RATING | FILM TITLE |
| CLASS (ES) TO BE SHOWN | | GRADE LEVEL |
| DATES TO BE SHOWN | | REQUEST DATE |

Instructional Purpose: _____

Identify questionable areas for the supervisor to view and make a ruling concerning the content or portions that you wish to show rather than the entire film.

Supervisor's Response: _____

Supervisor's Restrictions: _____

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|------------------------|------|
| SUPERVISOR'S SIGNATURE | DATE |
|------------------------|------|